



THE BANSWARA CENTRAL CO-OPERATIVE BANK LTD
Head Office, College Road, Banswara - 327001
दी बांसवाड़ा सैन्ट्रल को-ऑपरेटिव बैंक लि.
प्रधान कार्यालय, कॉलेज रोड, बांसवाड़ा - 327001
Ph. (02962) 243784



International Year
of Cooperatives
Cooperatives Build a Better World

क्रमांक : बी.सी.सी.बी./बी/प्रशासन/2025-26/951

दिनांक 21.07.2025

बैंक शाखा भवन की आवश्यकता है

दी बांसवाड़ा सैन्ट्रल को-ऑपरेटिव बैंक लि. बांसवाड़ा की शाखा कुशलगढ़, बागीदौरा, गांगडतलाई एवं प्रस्तावित गनोड़ा शाखा हेतु नीचे दिए विवरण के अनुसार अच्छी दृश्यता, पर्याप्त बिजली व पानी सहित सभी सुविधाओं से सुसज्जित भूतल पर वाणिज्यिक प्रतिष्ठानों में निर्मित अथवा 3 माह में आवश्यकतानुसार निर्माण कर भवन उपलब्ध करवाने वाले मालिकों से प्रस्ताव आमंत्रित करता है। परिसर में पर्याप्त पार्किंग क्षेत्र होना चाहिए। इच्छुक परिसर मालिक जो बैंक की आवश्यकताओं के अनुसार परिसर उपलब्ध करवा सकते हों वे मालिक निर्धारित आवेदन फॉर्म में अपना आवेदन बैंक प्रधान कार्यालय अथवा बैंक की सम्बन्धित शाखा में जमा कर सकते हैं।

क्र.स.	शाखा कार्यालय का नाम	जिला	पसंदीदा स्थान	धरातल क्षेत्र (वर्गफुट में)
1.	कुशलगढ़	बांसवाड़ा	मुख्य बाजार/ व्यवसायिक क्षेत्र	1200 से 2000
2.	बागीदौरा			
3.	गांगडतलाई			
4.	गनोड़ा प्रस्तावित			



प्रबंध निदेशक
दी बांसवाड़ा सैन्ट्रल को-ऑपरेटिव
बैंक लि., बांसवाड़ा (राज.)



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PREMISES REQUIRED ON RENT/LEASE

The Banswara Central Co-operative Bank Ltd. invites offers from the owners of premises on the ground floor in the commercial establishments in **Kushalgarh, Bagidora, Gangartalai & Ganoda** with all facilities including good visibility, adequate power and water. The premises should have sufficient parking area and frontage. Interested landlords/power of attorney holders agreeable to offer constructed/ additions & alterations as per Bank's requirements should submit their offers on bank's prescribed format of **"TECHNICAL BID" AND "PRICE BID"** in two separate sealed envelopes super scribing "Technical Bid" / "Price Bid" along with a **Draft of Rs. 2000/-** payable in favour of The Banswara Central Cooperative Bank Ltd payable at Banswara up to 08/08/2025 by **5 PM**. Draft to be attached with Technical Bid.

The format for technical bid and price bid may be downloaded from our official website www.banswaraccb.com at procurement news or can be collected personally from the office of the undersigned / branch during banking hours, on any working day. The proposal along with the drafts, site plan, proof of ownership, terms and conditions be kept in "Technical bid" envelop. The minimum acceptable rent per sq. m. Floor area be kept in "price bid" envelope. Offers received late or incomplete will not be entertained. Priority would be given to Public Sector Units/Govt. Deptt/Pacs.

The below stated requirements are for guidance only. Bank reserves the right to shortlist best premises amongst the offers received. Bank reserves the right to accept or reject any / all offers without assigning any reasons thereof

Name of Branch Office	District	Preferred Location	Electricity connection(KW)	Floor area(In Sq.ft.)	Frontage (approx. in ft)
KUSHALGARH	BANSWARA	Ground floor at Preferred locations nearby area to Existing Branch & or Main Bazar	3 phase connection minimum 15 KWH	1200 TO 2000 sq.ft	30 ft
BAGIDORA	BANSWARA	Ground floor at Preferred locations nearby area to Existing Branch & or Main Bazar	3 phase connection minimum 15 KWH	1200 TO 2000 sq.ft	30 ft
GANGARTALAI	BANSWARA	Ground floor at Preferred locations nearby area to Existing Branch & or Main Road	3 phase connection minimum 15 KWH	1200 TO 2000 sq.ft	30 ft
GANODA	BANSWARA	Ground floor on Main Road	3 phase connection minimum 15 KWH	1200 TO 2000 sq.ft	30 ft

LEASING OF OFFICE PREMISES

GUIDELINES FOR BIDDERS

This tender consists of two parts viz. the Technical Bid having terms and conditions, details of offer and the Price Bid. Duly signed and completed separate Technical and Price Bids are to be submitted for each proposal using Xerox copies in case of multiple offers. A demand draft, of **Rs.2000/-(refundable)** in favor of The Banswara Central Co-operative Bank Ltd. payable at Banswara upto 08/08/2025 by **5PM**. Draft to be attached with Technical Bid should be enclosed with each Technical Bid as cost of tender. Bid without accompanying the tender cost bid will not be considered. The Technical Bid and Price Bid for the proposal should be enclosed in separate sealed envelopes and these two envelopes be placed in a single sealed envelope-super scribing **"Tender for leasing of Office/Branch premises for "..... Branch"** and submitted to

Managing Director

The Banswara

Central

Cooperative Bank

Banswara

on or before 08/08/2025 by 5 PM.

Important Points of Parameters

1	Floor area	Approximately 1200 to 2000 (Sq.Mtr) at Ground floor.
2	Covered parking space	Preferably a dedicated parking space. It is desirable to have parking space for 8 four-wheelers and 10 two-wheelers for staff
3	Open parking area	Sufficient open parking area for customers.
4	Amenities	24 hours water supply, preferably generator power back up and approx. 3 phase electrical power supply connection.
5	Possession	Ready possession / occupation or to be constructed within 3 months.
6	Premises under construction	May be considered and the owner will have to construct the building within 3 months as per Bank's requirement.
7	Desired location	Preferably On Ground floor at preferred locations nearby area to Main Bazar and Main Road.
8	Preference	Premises duly completed in all respect with required occupancy certificate and other statutory approvals of local civic/concerned authority. Single floor. Govt. Departments / PSU / Banks.
9	Unfurnished premises	May be considered and Bank will get the interior and furnishing work as per requirement.
10	Initial period of lease	Initial for 5 years & further term of 5 -15 years.
11	Selection procedure	Techno-commercial evaluation by assigning 50% weightage for technical parameters and 50% weightage for price bids.
12	Validity of offer	4 months from the date of submission of the bids.
13	Stamp duty / registration charges	To be shared in the ratio of 50:50 between the lessor (s) and Bank.

To,
The Managing Director
The Banswara Central Co-Operative Bank Ltd.

GENERAL & TECHNICAL INFORMATION ABOUT THE OFFERED PREMISES
ALL PAGES TO BE DULY SIGNED AND STAMPED BY THE BIDDER/ LESSOR (S)
(If anybody willing to offer for more than one premises, separate application to be submitted for each premises)

With reference to your advertisement in the _____ dated _____
We hereby offer the premises owned by us for housing your branch / office on lease basis:

General Information:

Location as name of the nearest local railway/ metro station and its distance from the site:

a.	Name & Address of the Building	
b.	(i) Name of the Owner (s) (ii) Address (iii) Name of the contact person (iv) Mobile No. (v) E-mail address	

Technical Information (Please ☐ at the appropriate option)

- a. Building - Load bearing _____ RCC Framed Structure _____
b. Building – Residential _____ Institutional _____ Industrial _____
Commercial _____
c. No. of floors _____
d. Year of construction and age of the building _____
If building to be constructed, how much time will be required for occupation _____
e. Floor of the offered premises

Level of Floor	Floor area (In Sq.Ft.)
Ground Floor	
First Floor	
Basement Floor	
Any other Floor	
Total Floor Area	

Note: The final rentable area shall be in accordance with the one mentioned under clause/para of Technical Bid.

Building ready for occupation:	Yes/No
If no, how much time will be required for occupation with end date _____	
Amenities available:	
Electric power supply and sanctioned load for the floors Offered in KW/Phase _____	
Running Municipal Water Supply	Yes/No
Whether plans are approved by the local authorities (Enclose copies)	Yes/No
Whether NOC from the department has been received	Yes/No
Whether occupation certificate has been received (Enclose copies)	Yes/No
Whether direct access is available, if yes give details	Yes/No
Whether fully air conditioned or partly air conditioned	Yes/No
Whether lift facilities are available	Yes/No
Whether car parking/scooter parking which can be offered Exclusively to the Bank.	Yes/No
If yes, no. of four wheelers _____ & no. two wheelers _____	

Declaration

I/ We have studied the above terms and conditions and accordingly submit our offer and will abide by the said terms and conditions in case our offer of premises is accepted.

I/ We also agreed to construct/ addition/ alteration i.e. locker room, cash safe room, record room, toilets and pantry with all fittings and fixtures, vitrified flooring, other works as per Bank's specifications and requirement

I will hand over the possession of the building after getting it constructed/renovated as per Bank's requirements. The rent will be released from the date of physical possession of the building complete in all respects to the entire satisfaction of the Bank.

Place:
Date:

Name & Signature of bidder/ lessor (s) with seal, if any

PRICE BID (COVER-B)

(TO BE SUBMITTED IN A SEPARATE SEALED ENVELOPE)
ALL PAGES TO BE DULY SIGNED AND STAMPED BY THE BIDDER/ LESSOR (S)

To,
The Managing Director
The Banswara Central Co-Operative Bank Ltd.

With reference to your advertisement in the _____ dated ____ / ____ / ____ and having studied and understood all terms and conditions stipulated in the newspapers advertisement and in the technical bid, I/We offer the premises owned by us for housing your branch/office at commercial establishments of Branch..... at undernoted location on lease basis on the following rent:

(If anybody willing to offer for more than one premise, separate application to be submitted for each premise)

General Information:

Location:

a.	Name of the Building	
a.1	Door No.	
a.2	Name of the Street	
a.3	Name of the City	
a.4	Pin Code	
b.	(i) Name of the Owner (s) (ii) Address (iii) Name of the contact person (iv) Mobile No. (v) E-mail address	

Rent:

Level of Floor	Floor Area (sq Ft.)	Rent per (sq Ft.) per month (Rs.)	Total rent per month of floor (Rs.)
Ground Floor			
First Floor			
Basement Floor			
Any other Floor			
Total Rent			

Maintenance charge per (sq Ft.). per month, if any, Rs. _____
(Rupees _____ only).

The service tax/GST, if levied, on rent paid by us shall be reimbursed by the Bank, to us on production of such proof/ challan of payment of tax to the Govt.

Declaration

We have studied the above terms and conditions and accordingly submit an offer and will abide by the said terms and conditions in case our offer of premises is accepted.

Place:

Date: Name & Signature of bidder/ lessor (s) with seal, if any